



Job Description	
MWMW Position Title (type in CAPS): VARIOUS OPENINGS – World Cup Café and Fair Trade Market (Cook, Wait Staff, Kitchen Helper, Dishwasher, Barista)	
Staff Group:	<input type="checkbox"/> Executive Staff <input type="checkbox"/> Program Coordinator <input type="checkbox"/> Operations/General Staff <input type="checkbox"/> Program Director <input type="checkbox"/> Program Staff <input type="checkbox"/> Administrative Staff <input type="checkbox"/> Retail Manager <input checked="" type="checkbox"/> Retail Staff <input type="checkbox"/> _____
Immediate Supervisor(s): Retail Manager, World Cup Cafe; Executive Director	
Immediate Subordinates: n/a	
Status: <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non-exempt	Position Originally Created: 2006
	Date Last Revised: September 2020
Hours Per week: Café is typically open 7am-2pm, Mon-Fri, 8am-2pm Sat. Occasional afternoon, evening or weekend hours for catering or special events. Fair trade market and coffee/internet is typically open Mon-Fri, 2-5pm - however hours may vary depending on COVID-19 restrictions. Wage depends on position.	
General Summary: The "World Cup Café" is located in Jubilee Center, and offers food service and fair trade gift items for the public and participating in the redevelopment of the N. 15th & Colcord neighborhood. WCC's mission is to foster community in this neighborhood through economic development, quality atmosphere, and connection to Mission Waco. World Crafts Fair Trade Market supports global efforts against poverty through selling fair trade products that provide sustainable income to various people groups around the world.	
Critical Functions and Responsibilities	
1. Support the work of the café through customer service and other various tasks that are specific to the assigned role. Specific job descriptions are available at the interview.	
Additional Functions and Responsibilities - Specific job descriptions are available at the interview.	
Requirements/Preferences	
Minimum skills and knowledge required: Basic customer service; positive attitude, desire to serve and provide quality product/service to the public. Flexible, willing to learn.	Skills and knowledge preferred:
Minimum previous experience required: Some restaurant or kitchen experience	Previous experience preferred: 2 years restaurant or kitchen experience
Minimum education required: High school diploma	Education preferred: some college
Minimum communication skills required: 1. Good communication and listening skills	Communication skills preferred: 1. Bi-lingual (Spanish) language skills
Special training, certification or licensing required: Already have or willing to obtain Food Handlers Certificate.	Food Manager's Certificate is required for some positions.
Behavioral, emotional, mental requirements: 1. Mature Christian with compassionate heart for the poor and marginalized 2. Provide a calm presence when interacting with many types of personalities. 3. Trustworthy, honest, has integrity.	
Other requirements: 1. Able to lift 25 lbs (and up to 50 lbs in some cases). 3. Able to maintain security protocols.	

The functions and responsibilities contained above are not all inclusive. Other duties and requirements may be assigned at any time.