

MANNA HOUSE

A Residential Alcohol and Drug Recovery Program of Cross Culture Experiences, Inc. dba MISSION WACO

The Manna House program generally lasts 3- to 6- months. Our goal is provide each participant with the tools and resources to lead a life of sobriety based in the reality that each is a beloved child of God. We are a Christian "faith-based" treatment program that combines counseling, group meetings, individual learning assignments, bible studies, and the benefits of living in a household of men desiring accountability and working together for a common purpose. Site visits may be arranged prior to screening or admittance.

FINANCIAL AGREEMENT FOR NON-SCHOLARSHIP PARTICIPANTS

- All participants must go through the screening process and be accepted for the program prior to making financial arrangements. No fees are charged for the screening process.
- All participants who do not qualify for a donor-funded or grant-funded scholarship must pay the required fees as follows:
 - \$_____ paid in full prior to the participant's admit date to the Manna House program. This fee pays for the **first month** of the program and is non-refundable. \$_____ paid in full prior to the beginning of the **second** month on _____, and \$_____ per month for the preceding months until participant is discharged from the residential phases of the Manna House Substance Abuse Program.
 - Fees provide for: basic food and lodging, program materials, program staff time, program transportation. Other material or physical needs (i.e. clothing, prescription medications, non-program transportation, etc.) for the participant may be provided by non-profits, institutions or agencies in the Waco area, or the participant's family or friends as approved by Manna House staff.
 - No money is accepted at Manna House or by Manna House staff. All fees are paid to Mission Waco main office at 1315 N. 15th Street, Waco, TX 76707, 254-753-4900. Make checks payable to Mission Waco (returned check fee \$25). A receipt will be provided for each payment. No fees may be counted as charitable contributions. Donations above the specified fees are not required at all, but are welcomed and helpful for the on-going work of Manna House and other Mission Waco programs.
- All participants must abide by the Manna House Cardinal Rules. If a participant is discharged for breaking a Cardinal Rule the person cannot reapply for one year. No fees are refunded if a participant is discharged for breaking a Cardinal Rule; however the participant may reapply during the 12th month after the discharge and resume the program if accepted back in to the Manna House program. If the person does not reapply during the 12th month after the discharge, all fees are forfeited. It is solely the decision of Manna House staff and the Treatment Team regarding when a participant is discharged for breaking a Cardinal Rule or when/if a participant is accepted back into the Manna House program. The Cardinal Rules may be changed or amended at the discretion of the Manna House staff and Treatment Team, and all current participants will be notified in writing of any changes. The Cardinal Rules are as follows:
 - No possession or use of any type of drug (mind altering chemical) is strictly prohibited unless with legal prescription for short period of time
 - No violence, threats of violence; disrespect towards staff, peers, volunteers or visitors
 - No stealing or destruction of property
 - No violation of any act prohibited by law, including possession of any firearm or weapons
 - No laughing or being verbally abusive when peers are sharing issues or feelings
 - No verbalizing any ethnic, social, sexist or derogatory sexual preference words/terms to staff, peers, volunteers or visitors
 - No sexual acting out; ask peers if you can shake their hand or give a hug; no touching staff in any form without permission
 - No deliberately setting up a peer to fall (planting drugs, weapons, engaging a physical or verbal altercation, etc.
 - Consequences for breaking a Cardinal Rule: zero tolerance; will be unsuccessfully discharged from Manna House and/or Waco Police Department will be called and charges filed.
- If a participant is given a medical discharge by Manna House staff and the Treatment Team, any time remaining for fees already paid may be suspended for up to six months. If the participant has not contacting Manna House staff for re-admittance to the Manna House program by the end the 6th month, all fees are forfeited.
- If a participant voluntarily leaves before completing the Manna House program they will be "unsuccessfully discharged. No fees are refunded if a participant is unsuccessfully discharged; however the participant may reapply during the 12th month after the discharge and resume the program if accepted back in to the Manna House program. If the person does not reapply during the 12th month after the discharge, all fees are forfeited. It is solely the decision of Manna House staff and the Treatment Team regarding when/if a participant is accepted back into the Manna House program.
- If a participant successfully completes the Manna House program and is accepted into Mission Waco's Recovery Program Transitional House ("The Lighthouse"), there is a separate fee schedule for that program which will be discussed with the participant prior to being accepted. In general, each participant in that program is responsible for paying for his own room and board, as well as saving a percentage of his income.

I, the person providing the program fees for _____ (participant name) understand the above fee structure and guidelines, and agree the first payment of _____ is due prior to the admit date on _____ with the other payments to follow as noted above.

Address: _____ City/State _____ Zip _____

PRINT NAME

SIGNATURE

Phone #

Person providing fees:

Participant:

Manna House Director:

Mission Waco Mgmt: