



MISSION

WACO | WORLD

| Job Description | |
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| MWMW Position Title (type in CAPS): Children and Youth STEM Co-Teacher - TEMPORARY | |
| Staff Group: | <input type="checkbox"/> Executive Staff <input type="checkbox"/> Program Coordinator <input type="checkbox"/> Operations/General Staff <input type="checkbox"/> Program Director <input checked="" type="checkbox"/> Program Staff <input type="checkbox"/> Administrative Staff <input type="checkbox"/> Retail Manager <input type="checkbox"/> Retail Staff <input type="checkbox"/> _____ |
| Immediate Supervisor: STEM Teacher | |
| Immediate Subordinates: Full-time (30+ hrs/wk): 40 hrs (one week total) Part-time (up to 29 hrs/wk): Work-Study: | |
| Status: <input checked="" type="checkbox"/> Non-exempt | Position Originally Created: April 2025 |
| | Date Last Revised: |
| Hours Per week: One week STEM camp. Would need to have availability Monday, June 16th through Friday, June 20th from 8:30am to 5:30pm. Additional hours for planning and administrative tasks are flexible. | |
| General Summary: Mission Waco STEM camp is intended for children 10-11 years old from around the North Waco area. We aim to make a positive impact by providing enriching activities that will enhance every child's God-given talents. This position is TEMPORARY and GRANT-FUNDED. | |
| Critical Functions and Responsibilities | |
| 1. Help plan, lead, and implement STEM activities. | |
| 2. Assist with providing quality and creative curriculum in STEM, Robotics, and Computer Science. | |
| 3. Supervise students and ensure their safety and general well-being while enforcing all policies | |
| 4. Build positive relationships with our children and their families. | |
| Additional Functions and Responsibilities | |
| 1. Ensure cleanliness of the building. | |
| 2. Must be at least 21 years of age. | |
| 3. Any other duties related to STEM or Childrens programs, as assigned by either supervisor. | |
| 4. Attend any staff meetings or trainings, as scheduled by either supervisor. | |
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The functions and responsibilities contained in this Position Description are not all inclusive. Other duties and requirements may be assigned at any time.

| Requirements/Preferences | |
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| Minimum skills and knowledge required: 1. Skills in Minecraft, Lego Education 2. Ability to plan and implement developmentally appropriate and engaging curriculum | Skills and knowledge preferred: 1. 2. |
| Minimum previous experience required: 1. Being part of a team that has worked toward completion of a project or goal. | Previous experience preferred: Previous experience working with children in an after school, camp, or school environment. |
| Minimum education required: High School Diploma/GED | Education preferred: Some college |
| Minimum communication skills required: 1. Communicate clearly and effectively with staff, students, and other volunteers. 2. Ability to mediate conflict among children and their peers. | Communication skills preferred: 1. 2. |
| Special training, certification or licensing required: 1. 2. | Special training, certification or licensing preferred: 1. |
| Behavioral, emotional, mental requirements: 1. Mature Attitude 2. Ability to be flexible 3. Good problem-solving skills 4. Organized 1. Patient | |
| Other requirements: Physical ability to lift up to 20 lbs and tolerate exterior heat in summer weather. Other preferences: Mature Christian faith preferred | |

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